

SCWI RFP 2012-2013
Interim Benchmarks for Activities and Forums

Category	Interim Benchmark
<p>i) Activity or Forum for Teachers, Instructors, Staff (Secondary, College and Pre-Service)</p> <p>This category is for activities/forums that focus primarily on the professional development of teachers/instructors. These typically follow a one-day workshop format. (Students/parents may in some cases also be part of this kind of activity. In such cases, their participation would be funded according to the same benchmark amount.)</p> <p><i>E.g. Professional development involving college and Grade 7 – 12 teachers; Faculty of Education pre-service programs at the college; board-college action teams; secondary school teacher and college faculty exchanges, visitations. (Students and parents may also be part of a Forum.)</i></p>	<p>\$50 / participant</p>
<p>ii) Activities or Forums for Students and Parents</p> <p>This category encompasses activities or forums that focus primarily on students and parents. (Teachers/instructors may also be part of this kind of activity. In such cases, their participation would be funded according to the same benchmark amount.)</p> <p><i>E.g. Hands-on experiences for Grade 7 – 12 students at a college; parent and student information sessions; presentations by college students to Grade 7 – 12 students.</i></p>	<p>\$50 / participant</p>
<p>iii) Other</p> <p>Please be sure to describe the Forum or Activity in detail, outlining the potential costs that will be incurred.</p> <p><i>E.g. Communicating innovative and effective approaches regarding dual credit programs through RPT websites, DVDs and print materials; pathways development; action teams to address curriculum gaps or concerns, multi-day events.</i></p>	<p>No benchmark - Please detail request for funds in the “Miscellaneous Funding” section of the application</p>

These benchmarks were arrived at using a method similar to the development of the Dual Credit benchmarks. The actual amounts expended in each of the above categories in 2009-10 were arranged from lowest to highest, the most and least expensive programs were removed (20%), and the median of what remained became the benchmark.

Activity or Forum Planning

RPTs are encouraged to use data from previous years to make decisions about activities and forums. Particular attention should be paid to the number of approved participants as compared to actual participants.

RPTs should note that, as in the past, development of articulation agreements or advanced standing activities will not be funded. Similarly, SHSM Reach Ahead Activities will not be approved, as these should be funded through the SHSM program.

Teacher Release Time and Transportation

Teacher release time and transportation funding are not included in the benchmark calculations. Please record the costs you expect to incur in these categories in the “Additional Funding” section of the Activities/Forums online application. In the case of teacher release, RPTs should work with boards to minimize this expense by accessing board PD funds where possible.

Miscellaneous Funding

Any costs not captured by the benchmarks can be requested as a “miscellaneous” cost in the RFP. However, miscellaneous funding requests for the following will not be approved, as they are already included in the benchmark calculation:

- Facilities
- Planning
- Coordination
- A/V tech
- Program development
- Purchase of curriculum or resources
- Meetings or sessions
- Food and catering
- Special celebrations, award ceremonies
- Faculty and support staff, unless they are a focus of the activity, either as presenters or participants
- Teacher release time where teachers are accompanying students to the college