

## SCHOOL-COLLEGE-WORK INITIATIVE / DUAL CREDITS

### Ontario Youth Apprenticeship Program (OYAP) - Level 1 Programs MLTSD In-Class Training Funding Confirmation Form

School-College-Work Initiative (SCWI) / Dual Credit programs are programs approved by the Ministry of Education that allow students, while they are still in secondary school, to take college courses that count towards both their Ontario Secondary School Diploma (OSSD) and a postsecondary certificate, diploma, or degree, or a Certificate of Apprenticeship. Regional Planning Teams (RPTs) may submit proposals for Level 1 apprenticeship In-Class Training; however, OYAP students **must have Registered Training Agreements (RTAs)** to be eligible for Ministry of Labour, Training and Skills Development (MLTSD) In-Class Training funding. For more information, please visit [www.scwi.ca](http://www.scwi.ca) or <http://www.edu.gov.on.ca/morestudentsuccess/dualCredit.html> .

**INSTRUCTIONS TO REGIONAL PLANNING TEAM (RPT):** Contact the local MLTSD office to request In-Class Training funding. Complete the information in the table on the second page of this document, print the descriptions of the relevant programs from the Ministry of Education's Enhanced Data Collection Solution (EDCS) and attach to this form, and forward them to the local MLTSD office. Once the MLTSD office has signed this form, submit it by email to David Armstrong at [davidarmstrong@ontariodirectors.ca](mailto:davidarmstrong@ontariodirectors.ca). Please note that programs will not be approved without a completed and signed form. For more information on which SCWI Level 1 program delivery approaches entail MLTSD In-Class Training funding, see the annotated dual credit benchmark document in the annual SCWI Requirements online at <http://scwi.ca/scwi/requirements.php>.

**INSTRUCTIONS TO MLTSD FIELD OFFICE:** Approval decisions should be based on data which can be shared through the RPT SMART Goal Report and EOIS-APPR. Please have a discussion with RPT representative(s) that focuses on approved vs actual student numbers, retention and success in the requested Level 1 program(s). In 2020-21 and 2019-20 many Level 1 dual credits were cancelled. You may want to discuss 2018-19 data where more recent data is not available. Where previous year's results are a concern, the discussion may also include how strategies were implemented to better select and support students AND/OR reducing the approved numbers of students in the Level 1 program. If In-Class Training funding is approved, please complete the last two columns of the table – Number of Seats Funded and Total In-Class Training Funding Amount. If In-Class Training funding is not approved, please provide an explanation below. For more information about SCWI OYAP Level 1, please refer to *Pathways to Apprenticeship: Options for Secondary School Students* on the ETD Intranet or contact your regional OYAP lead.

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RPT Number:

RPT Name:

RPT Chair:

MLTSD Field Office:

*Type in the information indicated in the chart below. Add/delete rows as needed.*

Dual Credit Proposal Program No. (e.g. 12.1)	Name of College	Trade Code	Trade Name	Semester	Start and End Dates of Program (yyyy/mm/dd)	Total No. Hours of Instruction in Program	No. of MLTSD-funded Students	Total MLTSD In-Class Training Funding Amount

### CONFIRMATION OF MLTSD IN-CLASS TRAINING FUNDING

MLTSD Service Delivery Manager Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

MLTSD Service Delivery Manager Signature: \_\_\_\_\_

*If form is being signed by designate, please print name and title.*

If the MLTSD Field Office has not approved In-Class Training funding, please indicate reasons here for each applicable program, citing the applicable Dual Credit program no(s):