

School-College-Work Initiative

Memo

To: RPT Chairs and Co-ordinators
From: David Armstrong, Project Officer
Subject: Contract Changes for 2022-2023
Date: June 6, 2022

As in the past, it is essential that Regional Planning Teams follow an established protocol for SCWI contract changes for 2022-23. This is also a requirement of the contract letter with each RPT.

Contract Change Cycles align with the start of dual credit programs and the timelines for course code requests. The contract change process requires communication between board and college partners and careful tracking of student participant numbers and expenditures compared to approved funding. In order to maintain the focus on maximizing opportunities for students, we need to continue the focus on moving seats and reducing surpluses. RPTs have been using the contract change process very effectively. As a result, more students are participating in programs and more students are in courses in which they are interested. The SCWI team will continue to monitor the schedule in order to ensure that RPTs are achieving the goals of maximizing opportunities for students and reducing (or eliminating) RPTs' surpluses.

Cycle	EDCS Open for Submissions by RPTs	Deadline for Submissions in EDCS by RPTs (at 1:00pm)	Course Code Requests Due	Notes*
1A	Apr 28, 2022	Jun 1, 2022	Jun 24, 2022, or (for those who have already left for the summer by then) Sep 16, 2022	Please submit requests for new codes for approved college-delivered 2022-23 college course dual credit programs
1B	**Jun 9, 2022	Aug 29, 2022	Sep 16, 2022	Summer Institute: Aug 29-30 Semester 1 begins: Sep 6

Cycle	EDCS Open for Submissions by RPTs	Deadline for Submissions in EDCS by RPTs (at 1:00pm)	Course Code Requests Due	Notes*
2	**Sep14, 2022	Oct 17, 2022	Nov 4, 2022	Semester 2 Course Code Requests Thanksgiving: Oct 10 Chairs' meeting: Nov 3
3	Oct 26, 2022	Nov 28, 2022	Dec 12, 2022	Semester 2 Course Codes Requests Christmas Break: Dec 19 - Jan 2
4	Feb 8, 2023	Mar 6, 2023	Mar 24, 2023	May/June and summer dual credit Course Code Requests March Break: Mar 13 - 17
5	Mar 27, 2023	Apr 18, 2023	May 5, 2023	Summer dual credit Course Code Requests Easter: Apr 7 – 10
6	May 16, 2023	May 30, 2023	Jun 9, 2023	Final adjustments

* dates taken from the EDU school year calendar template and may differ from board to board

** Note: EDCS is not available on Thursday June 16, 2022 and Thursday September 15, 2022.

- These contract change cycles have been scheduled to occur following both the day 10 count of numbers of students/course/program and the RPT conversations around what movement, if any, is possible.
- Please note that “enveloped funding” for adult dual credits may not be moved into “regular” funding streams and vice versa
- There is a risk if an RPT puts students into programs that have not yet been approved. It is possible that changes will not be approved, so securing approvals prior to the start of programs is critical. If, in rare cases, you need to make changes that do not align with the Contract Change Cycles, you must contact David Armstrong prior to the start of the program in order to get a tentative approval. Only changes between currently approved courses that are funding neutral and that are for the same target group for which the funding was originally approved can be made in this way. These changes will still need to be made in EDCS at the next contract change.

Please direct any questions to David Armstrong (davidarmstrong@ontariodirectors.ca 519-389-8259).

c: Larry Archibald
Martyn Beckett
Daniel Denomme
Janine Griffore
Ken Harrison
Janette Jensen
Tony Pontes
Kathy Sanford
Sonja Vandermeer

Alisha Bhanji
Diane Cowden
Laura Elliott
Lynn Grittani
Phil Hedges
Jeff Piro
Maurice Proulx
Michael Smith
Anita Webb